



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 05-14-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 8, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 12, 2014

May 12, 2014 Monday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse, Rm 203
	Human Services Board	8:30 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson
	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Farmland Conservation Easement Commission	12:30 p.m.	Jefferson County Courthouse, Rm 203
	Sustainability Task Force	5:30 p.m.	Johnson Creek Library 125 Lincoln St, Johnson Creek
May 13, 2014 Tuesday	County Board	7:00 p.m.	Jefferson County Courthouse, Rm 205
May 14, 2014 Wednesday	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
May 15, 2014 Thursday	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse, Rm 205
May 16, 2014 Friday	*Solid Waste/Air Quality Committee	8:00 a.m.	Jefferson County Courthouse, Rm 203
May 17, 2014 Saturday	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
	Solid Waste/Air Quality Committee – Clean Sweep	7:00 a.m.	Watertown Street Dept 811 S. First St, Watertown
May 18, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, MAY 12, 2014

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Site Inspections of Petitions to be Presented in Public Hearing on May 15, 2014**
 - CU1779-14 – George Leveille/Kenneth & Naomi Steel Property, **N2311 Frommader Road**, Town of Hebron
 - R3725A-14 – Bruce Lucht, **N1290 Fremont Road**, Town of Cold Spring
 - R3727A-14 – John Tincher/Tikalsky Farms, LLC, **Fremont Road**, Town of Cold Spring
 - R3728A-14 – John Tincher/Tikalsky Farms, LLC, **W4147 Fremont Road**, Town of Cold Spring
 - R3726A-14 – John Tincher/Tikalsky Farms, LLC, **Fremont Road**, Town of Cold Spring
 - R3731A-14 – Paul Kramer, **Heyse Drive**, Town of Cold Spring
 - CU1780-14 – Debra Camodeca, **N9038 Setz Lane**, Town of Waterloo
 - R3730A-14 – Charles Hutchins/Hutchins Trust Property, **CTH Q**, Town of Milford
 - R3729A-14 – John & Geraldine Franz, **W2298 STH 16**, Town of Ixonia
- 7. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

AGENDA

**Jefferson County Human Services Board
Jefferson County Workforce Development Center
874 Collins Road, Room 103, Jefferson, WI 53549
May 12, 2014 at 8:30 a.m.**

Committee Members:

**Jim Mode, *Chair*
Dick Jones, *Secretary*
Russell Kutz
Augie Tietz**

**John McKenzie
Julie Merritt
Jim Schultz**

1. Call to Order
2. Roll Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Election of Officers: Chair, Vice Chair, Secretary
5. Review of the May 12, 2014 Agenda
6. Citizen Comments
7. Approval of April 8, 2014 Board Minutes
8. Communications
 - a) Proclamation for Economic Support Specialists & Case Managers Week
9. Review of March, 2014 Financial Statement
10. Review and Approve April, 2014 Vouchers
11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
12. Update on New Professional Contracts
13. Approve and discuss CCS intercounty governmental agreement
14. Review 2013 Annual Report
15. Update on the Spring WCHSA Conference
16. Updates from Wisconsin County Human Services Association
17. Discuss June's Public hearing and set next meeting date and potential agenda items (June 10 at 4:00 p.m.)
18. Adjourn

The Board may discuss and/or take action on any item specifically listed on the Agenda

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County

**University of Wisconsin-Extension
Cooperative Extension**

864 Collins Road
Jefferson, WI 53549

(920) 674-7295

(920) 674-7200 (fax)

DATE: May 12, 2014
TO: Paul Babcock, Glen Borland, Peter Hartz, Ed Morse, Kate Murley and Other Interested Citizens
CC: Ben Wehmeier, Barb Frank, Tammie Jaeger, Jim Schroeder, Matt Hanson
FROM: LaVern Georgson, Agriculture Agent
RE: University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on **Monday, May 12, 2014 at 8:30 a.m.** at UW-Extension, 864 Collins Rd., **Room 12**, Jefferson, Wisconsin.

1. Call to Order & Roll Call (to establish a quorum)
2. Certification of Compliance with Open Meetings Law
3. Election of Officers
4. Approval of Agenda (for possible rearrangement)
5. Approval of April 14, 2014 meeting minutes
6. Communications
7. Citizen Input & Comments
8. Orientation for Committee Members
9. Update on Support Staff Hiring Process
10. 2014 Budget Update
11. Agent Reports
12. 2014 State WACEC Conference – June 23 & 24, Eau Claire, WI
13. Next meeting date – to be determined (tentatively June 9, 2014)
14. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda.
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24
hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

"Enriching people with knowledge, perspective, skills and aspirations." University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



Farmland Conservation Easement Commission Agenda

**Jefferson County Courthouse, Room 203
311 S Center Ave
Jefferson, WI 53549**

Monday, May 12, 2014 12:30 pm

Members: Margaret Burlingham, Walter Christenson, Mariah Hadler, Steve Nass and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance With Open Meetings Law Requirement
4. Election of Officers
5. Review of Agenda
6. Public Comment
7. Communications
8. Review & Approval of the April 14, 2014 meeting minutes
9. Discussion and possible action on PACE applications
 - a. Greg Wilke, Town of Waterloo
 - b. Roger Lehman – Town of Oakland
 - c. Clifford Haberman – Town of Milford
 - d. Duane Koch – Town of Farmington
 - e. Gary & Mary Ann Kunz Trust – Town of Sumner
10. Jefferson County Land and Water Conservation Report on Baseline Documentation for Easements.
11. Discussion on Farmland Conservation Easement Commission Budget for purchasing easements.
12. Discussion on future events that the Farmland Conservation Easement Commission would like to part pate in and Community Outreach.
13. Future Meeting Dates
 - a. June 9, 2014 at 12:30 pm in Room 203
 - b. July 14, 2014 at 12:30 pm in Room 203
 - c. August 11, 2014 at 12:30 pm in Room 203
 - d. September 8, 2014 at 12:30 in Room 203
 - e. October 13, 2014 at 12:30 in Room 203
14. Suggestions for the Next Agenda
15. Adjourn

***The Commission may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

AGENDA
Jefferson County Sustainability Task Force

Johnson Creek Library
125 Lincoln St
Johnson Creek, WI 53038
Public Meeting Room

5:30 pm on Monday, May 12, 2014

Walt Christensen, Greg David – Chair, Amanda Goetsch,
Bill Reichertz, Kevin Wiesmann, Jill Wiess

1. Call to order
2. Certification of compliance with open meetings law
3. Review of agenda
4. Approve previous meeting minutes
5. Communications
6. Public comment
7. Discussion of Jefferson County Sustainability Plan implementation
8. Discussion EMS (Environmental Management Strategy)
9. Discussion Climate Quest Solutions Workshop at our next meeting.
<http://climatequest.wisc.edu/>
10. Future meeting dates and agenda items (please bring your calendars)
11. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda.
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101
24 hours prior to the meeting so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, May 13, 2014 7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF APRIL 15, 2014 MEETING MINUTES**
 7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report
 - b. Appointments by County Board Chair
 - c. Recognition of Outgoing Supervisor John Molinaro
 - d. Farm Bureau Article – Civic Duty? Civic Honor!
 - e. Zoning Committee Notice of Public Hearing, May 15, 2014
 8. **PUBLIC COMMENT**
 9. **ANNUAL REPORTS**
 - a. Corporation Counsel – Phil Ristow
 - b. County Administrator – Ben Wehmeier
 - c. Economic Development Consortium – Genevieve Borich
 - d. Finance – Brian Lamers
 - e. Human Resources – Terri Palm-Kostroski
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Ordinance – Repeal Ordinance No. 2005-29 eliminating health and dental insurance for the County Board Chair
 - b. Ordinance – Delete meeting fees for the Chair when meeting with staff
 11. **FINANCE COMMITTEE**
 - a. Resolution – Adoption of budget and finance policies
 12. **INFRASTRUCTURE COMMITTEE**
 - a. Resolution –Award bulk fluid dispensing system and fuel station bids for Highway Facility
 13. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Amend Zoning Ordinance
 14. **SUPERVISOR WALT CHRISTENSEN**
 - a. Resolution – Oppose DNR air permit for Enbridge Line 61 expansion

15. **APPOINTMENTS BY COUNTY ADMINISTRATOR**

- a. Blane Poulson to the Blue Spring Management District Board of Commissioners for a two-year term ending April 19, 2016
- b. Blane Poulson to the Lower Spring Lake Protection & Rehabilitation District for a two-year term ending April 19, 2016
- c. Steve Nass to the Land Information Council for a two-year term ending April 19, 2016
- d. Russell Kutz to the Human Services Board to fill an unexpired term ending November 1, 2014
- e. Corporation Counsel - Jon Blair Ward

16. **APPOINTMENTS BY COUNTY BOARD CHAIRMAN**

- a. Glen Borland, Jim Mode and Augie Tietz to the Economic Development Consortium for a two-year term ending April 19, 2016
- b. Mo Hansen, to the Wisconsin River Rail Transit Commission for a three-year term ending April 30, 2017
- c. Laura Payne to the Wisconsin River Rail Transit Commission for a two-year term ending April 30, 2016
- d. Augie Tietz to the Wisconsin River Rail Transit Commission for a one-year term ending April 30, 2015
- e. Nancy Mortensen to the Local Emergency Planning Committee (LEPC) for an indeterminate term
- f. Ryan Ellifson to the Local Emergency Planning Committee (LEPC) for an indeterminate term

17. **ANNOUNCEMENTS**

18. **ADJOURN**

NEXT COUNTY BOARD MEETING, JUNE 10, 2014 7:00 P.M. ROOM 205



May 14, 2014, 8:30 a.m.
864 Collins Road, Room 12, Jefferson
JCEDC BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Mo Hanson – City of Waterloo, Cameron Clapper – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Glen Borland – County Supervisor

- I. Call to Order
- II. Roll Call (Establish a quorum)
 - a. Introduction of New JCEDC Board Members
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of Minutes – March, 2014 *#
- V. Citizens Comments
- VI. Election of Officers: Chair, Vice Chair, Secretary/Treasurer *
- VII. JCEDC Reports
 - a. Communications/Correspondence
 - b. Finance Report – April, 2014 *#
- VIII. Director's Report #
 - a. Adopting Synchronist Interview Program #
 - b. 2013 JCEDC Annual Report #
- IX. External Committee Reports
 - a. Jefferson County Tourism Council
 - b. Glacial Heritage Area
 - c. Inter-county Coordinating Committee: Broadband
 - d. Wisconsin River Rail Transit Commission
- X. General Orders
 - a. Homebuyer Program Report
- XI. Special Orders
 - a. Discussion on Reviewing Intergovernmental Agreement #
 - b. Discussion on JCEDC Broadband Committee Status
 - c. Discussion on Intra-County Business Retention/Expansion Activities
- XII. Citizens Comments
- XIII. New Business
 - a. Future Agenda Items
 - b. Upcoming Meetings/Seminars
- XIV. Adjournment

The JCEDC Board of Directors may discuss and/or take action on any item specifically listed on the agenda.

*** Indicates a vote will be taken. # Indicates a document is enclosed.**

*** Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Greg David, Don Reese, Amy Rinard, George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: May 15, 2014

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 15, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/ RURAL RESIDENTIAL

R3725A-14 – Bruce Lucht: Create two new 1-acre building sites, one from part of PIN 004-0515-1633-001 (20 Acres) and one from part of PIN 004-0515-2122-000 (40 Acres). The sites are in the Town of Cold Spring, near **N1290 Fremont Road**.

R3726A-14 – John Tincher/Tikalsky Farms LLC Property: Rezone to create a 2-acre building site on **Fremont Road** in the Town of Cold Spring from part of PIN 004-0515-1742-000 (40 Acres).

R3727A-14 – John Tincher/Tikalsky Farms LLC Property: Rezone 6 acres from PIN 004-0515-1714-001 (20 Acres) for a new residential building site with existing barn on **Fremont Road**, Town of Cold Spring.

R3728A-14 – John Tincher/Tikalsky Farms LLC Property: Create a 2-acre farm consolidation lot at **W4147 Fremont Road** in the Town of Cold Spring from part of PIN 004-0515-1741-000 (36.945 Acres).

R3729A-14 – John & Geraldine Franz: Create a 5-acre farm consolidation lot at **W2298 STH 16** from part of PINs 012-0816-0743-000 (37.635 Acres) and 012-0816-1812-000 (29.08 Acres) in the Town of Ixonia.

R3730A-14 – Charles Hutchins/Hutchins Trust Property: Rezone 2 acres of PIN 020-0814-1624-000 (40 Acres) for a new residential building site on **CTH Q** in the Town of Milford.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R3731A-14 – Paul Kramer: Rezone 14 acres of PIN 004-0515-1821-001 (15 Acres) on **Heyse Drive** in the Town of Cold Spring.

CONDITIONAL USE PERMIT APPLICATIONS

CU1779-14 – George Leveille/Kenneth & Naomi Steel Property: Conditional use to allow up to ten dogs in an A-1 zone at **N2311 Frommader Road** in the Town of Hebron. The site is PIN 010-0515-0124-002 (1 Acre).

CU1780-14 – Debra Camodeca: Conditional use for a bed and breakfast at **N9038 Setz Lane** in the Town of Waterloo on PIN 030-0813-1141-000 (39.787 Acres). The property is zoned A-1, Exclusive Agricultural.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.



Jefferson County
Solid Waste/Air Quality Committee
Friday, May 16, 2014 at 8:00 A.M.
Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549-1701

***Revised Agenda**

Members: Don Reese, Carlton Zentner, James Schroeder, Kirk Lund and Kate Murley

Staff: Rob Klotz and Sharon Ehrhardt

1. **Call To Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance With the Open Meetings Law**
4. **Public Comment**
5. **Review the Agenda**
6. **Reese Introduction of New Members, Staff and Guests**
7. **Election of Officers**
8. **Approval of Minutes – March 21, 2014**
9. **Communications**
10. **Reese Overview of Solid Waste/Air Quality Committee Responsibilities**
11. ***View Clean Sweep Video – Added to Agenda**
12. **Discuss with Possible Action-Waste Management-Deer Track Park Landfill – Don Smith**
13. **Discuss with Possible Action-Update from Watertown Street Department – Rick Schultz**
 - a. *Mattress Recycling*
14. ***Discuss with Possible Action-Update Jefferson County Fair Park – Added to Agenda**
 - a. Wisconsin Council on Recycling – Plastic Bottle Recycling Pilot Project
 - b. Fair Park Needs Plastic Trash & Metal Coal Containers and Labels for the Containers
 - c. Staff or Committee at Fair July 9-13, 2014
15. **Discuss with Possible Action-Update on Clean Sweep Information**
 - a. *Discuss May 17 Clean Sweep Setup and Details*
 - b. *Discuss Results of April 12 Clean Sweep, Mattress and Tire Recycling*
 - c. *Donations Update*
 - d. *Electronics Collections Update*
 - e. *Appliance Collections Update*
 - f. *Drug Collections Update*
16. **Ehrhardt Update and report on Council on Recycling Meeting May 6th and E-Cycle Wisconsin Stakeholder Meeting, May 7th**
17. **Upcoming Meeting Dates and Possible Agenda Items**
 - a. Friday, June 20, 2014, Solid Waste/Air Quality Meeting
 - b. Wednesday-Sunday, July 9-13 Jefferson County Fair
 - c. Friday, July 18, 2014, Solid Waste/Air Quality Meeting
 - d. Friday, August 15, 2014 Solid Waste/Air Quality Meeting
18. **Adjourn**

The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.



Lake Ripley Management District
Meeting of the Board of Directors
May 17, 2014
9:00 A.M. at Oakland Town Hall

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (04/26/2013)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
 - A. Discussion and possible action on Ripley Rewards Program
 - B. Discussion and possible action on Resolution 2014-3 seeking a 50% cost share Wisconsin Waterway Commission Grant for replacement of Weed Harvester and Conveyor
- VII. New Business
 - A. Discussion and possible action on repair and/or maintenance of prior restoration practices.
 - B. Discussion and possible action on Landowner Cost Sharing-Lake District responsibilities Standard Operating Procedures.
 - C. Confirm date of Annual Meeting
 - D. Closed Session [as per Wis. Statute §19.85 (1)(c) to consider staff-related employment, promotion, compensation or performance evaluation data]
- VIII. Correspondence/Announcements
- IX. Adjournment

Next meeting: June 21, 2014 (9:00 a.m. at Oakland Town Hall)



Jefferson County
Solid Waste/Air Quality Committee – Clean Sweep
May 17, 2013
Watertown Street Department
811 S. First Street
Watertown, WI 53549

Members: Don Reese, Carlton Zentner, Kirk Lund, James Schroeder and Kate Murley

Staff: Rob Klotz and Sharon Ehrhardt

-
1. Call to Order
 2. Roll Call (Establish a Quorum)
 3. Certification of Compliance With the Open Meetings Law
 4. Review the Agenda
 5. Clean Sweep Event Operation

A. Place: Watertown Street Department, 811 S. First Street

Directions: USH 26 (S. Church Street) to W. Milwaukee Street; turn east and go to S. First Street. Turn right (south) on S. First Street, go one block to Western Avenue and turn left (east) onto Western Avenue. Go for one block and turn right (south) onto S. Second Street. Enter the facility from the corner of S. Second Street and Clyman Street. It is a right turn (west) into the Watertown Street Department.

B. Time: The staff should arrive at 7:00 a.m. The Solid Waste Committee, volunteers, nurses, pharmacists and work groups will start at 7:15 a.m. All volunteers need to sign in.

C. Safety Meeting: The safety meeting is at 7:30 a.m. sharp; all volunteers, Committee members and staff should attend this meeting. Veolia will be set up and ready for operation at 7:45 a.m. The general public will be arriving shortly before 8:00 a.m.

D. Dress Requirements: Please dress appropriately; no sandals, open toed shoes or shorts.

6. Adjourn